

MINUTES OF THE MEETING OF
CITY COUNCIL
CITY OF ELIZABETHTON, TENNESSEE
REGULAR SESSION

FEBRUARY 8, 2018

THE CITY COUNCIL OF THE CITY OF ELIZABETHTON MET AT
CITY HALL THURSDAY, FEBRUARY 8, 2018 AT 6:00 P.M. IN REGULAR SESSION.

INVOCATION WAS LED BY PASTOR RAY AMOS, FIRST UNITED
METHODIST CHURCH AND PLEDGE OF ALLEGIANCE TO THE FLAG WAS
LED BY MAYOR ALEXANDER.

THE FOLLOWING OFFICIALS WERE PRESENT: CURT ALEXANDER,
MAYOR; WILLIAM E. (BILL) CARTER, MAYOR PRO-TEM; KIM BIRCHFIELD,
JR., WES FRAZIER, SAMUEL B. SHIPLEY, D. RICHARD TESTER, AND
JEFFREY C. TREADWAY, COUNCILMEN; ROGER G. DAY, CITY ATTORNEY;
DEBORAH B. KESSLER, FINANCE DIRECTOR / CITY CLERK AND JEROME
D. KITCHENS, CITY MANAGER.

AGENDA AMENDMENT

MAYOR ALEXANDER ASKED FOR A MOTION AND SECOND TO
AMEND THE AGENDA TO ADD ITEM 10 L UNDER NEW BUSINESS, A CDBG
APPLICATION FOR WATER REHABILITATION.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER, APPROVING
THE AGENDA AMENDMENT ADDING 10L FOR CONSIDERATION AND ACTION
ON AN APPLICATION FOR A CDBG APPLICATION FOR WATER REHABILITATION.

PASSED BY UNANIMOUS VOICE VOTE.

MINUTES

MOTION BY MR. SHIPLEY, SECOND BY MR. BIRCHFIELD, THAT MINUTES
OF JANUARY 11, 2018 REGULAR SESSION BE APPROVED AS DISTRIBUTED.

PASSED BY UNANIMOUS VOICE VOTE.

CITIZENS COMMENTS

PATRICK LITTLE, 402 N. MAIN STREET, SPOKE IN DISAGREEMENT
WITH THE PROPOSED CLOSURE OF A PORTION OF KENDRICK AVENUE DUE
TO THE LIMITED ACCESS IT WOULD CAUSE FOR EMERGENCY AND UTILITY
SERVICE VEHICLES TO REACH RESIDENTS OF THE STREET INCLUDING HIS
RENTAL PROPERTY.

ROBERT BENFIELD, PRESIDENT, ELIZABETHTON CULTURAL ALLIANCE,
ANNOUNCED AN UPCOMING ART SHOW EVENT ON SATURDAY, MARCH 10TH,
FROM 5:00 PM TO 8:00 PM DOWNTOWN ON ELK AVENUE. HE STATED ARTISTS
WOULD BE LOCATED INSIDE STORES, STREET PERFORMERS ON SIDE WALKS
AND FOOD TRUCKS IN PARKING LOT.

MATIN ERYSA, RIVERSIDE DRIVE, SPOKE REGARDING THE UPCOMING
WHITE WATER RAFTING PRESENTATION AT THE BONNIE KATE THEATRE
ON SATURDAY, FEBRUARY 17TH AT 2:00 PM. HE STATED THAT AT THE
CONCLUSION OF THE PRESENTATION, THE MEETING WOULD MOVE TO
JIGGY RAY'S FOR AN INFORMAL QUESTION & ANSWER SESSION. HE ALSO
THANKED CITY COUNCIL FOR THEIR SUPPORT.

GARY SMITH, CARTER COUNTY EMA DIRECTOR, RECOGNIZED AND
THANKED FIRE CHIEF BARRY CARRIER AND ELIZABETHTON FIRE
DEPARTMENT FIREMEN THAT HELPED WITH THE STRUCTURE FIRE AT
BARNETT'S GUN SHOP IN HAMPTON, TENNESSEE LAST MONTH.

COMMUNICATIONS & REPTS BY CITY MANAGER
CITY MANAGER KITCHENS PRESENTED MONTHLY DEPARTMENTAL
REPORTS FOR REVIEW:

- LOCAL OPTION SALES TAX REPORT FROM THE TENNESSEE DEPARTMENT OF REVENUE FOR THE MONTH OF DECEMBER 2017 AND LOCAL OPTION SALES TAX GRAPHS FOR THE MONTH OF JANUARY 2018
- POLICE, FIRE, STREETS AND SANITATION, CODE ENFORCEMENT, BUILDING DEPARTMENT PROJECT VALUATION & FEE REPORT, ELECTRIC, WATER RESOURCES CONSTRUCTION REPORT AND WATER RESOURCES FACILITIES REPORTS, PARKS & RECREATION, LIBRARY AND ECONOMIC DEVELOPMENT MONTHLY DEPARTMENT REPORTS FOR JANUARY 2018
- WATAUGA RIVER REGIONAL WATER AUTHORITY BOARD OF DIRECTORS MEETING AGENDA FOR JANUARY 16, 2018
- LITIGATION TAX RETURN FOR THE MONTH OF DECEMBER 2017
- REPORT OF THE ELIZABETHTON GOLF COURSE STUDY

CITY MANAGER NEGOTIATE GOLF COURSE MGMT COMPANY CONTRACT
CITY MANAGER KITCHENS RECOMMENDED THAT COUNCIL APPROVE A MOTION TO NEGOTIATE WITH GOLF COURSE MANAGEMENT COMPANIES IN THE SPRING RATHER THAN LATER IN THE FALL.

MAYOR ALEXANDER ASKED PAT HARDY, MTAS CONSULTANT FOR THE CITY OF ELIZABETHTON, TO GIVE A BRIEF SUMMARY OF THE TIMELINE PROCESS WITH THE MANAGEMENT GROUPS AND THE GOLF COURSE TO DATE.

PAT HARDY, MTAS CONSULTANT, SPOKE AND DISCUSSED THE PROCESS OF THE CITY SENDING OUT RFP'S WITH SIX (6) GOLF COURSE MANAGEMENT GROUPS RESPONSES AND FOUR (4) MANAGEMENT GROUPS THAT PRESENTED PRESENTATIONS TO GOLF COURSE BOARD MEMBERS REGARDING THEIR INDIVIDUAL COMPANY'S EXPERIENCES WITH OTHER FIRM, FINANCIAL HISTORY, EXPERIENCE OF WORKING WITH OTHER MUNICIPALITIES, ONLINE SOFTWARE TECHNOLOGY FOR MANAGING THE TIMES AND OVERALL ADVANTAGES AND DISADVANTAGES OF THE GOLF COURSE BEING MANAGED BY A MANAGEMENT GROUP VERSUS THE CITY.

COUNCILMAN TREADWAY ASKED WHO WOULD OVERSEE THE MANAGEMENT GROUP AND IF RESPONSIBILITY WOULD FALL UNDER THE PARK & REC DEPARTMENT.

MR. HARDY STATED THAT THE MANAGEMENT GROUP WOULD REPORT INTERNALLY TO THE CITY.

MOTION BY MR. TESTER, SECOND BY MR. TREADWAY, ALLOWING THE CITY MANAGER TO NEGOTIATE A MANAGEMENT CONTRACT FOR MANAGEMENT OF THE ELIZABETHTON MUNICIPAL GOLF COURSE.

ROLL CALL: BIRCHFIELD, AYE; FRAZIER, NAY; SHIPLEY, AYE; TESTER, AYE; TREADWAY, AYE; CARTER, AYE; ALEXANDER, AYE.

THE MOTION PASSED BY A VOTE OF 6-1.

GOLF COURSE MAINTENANCE ISSUES
COUNCILMAN FRAZIER STATED THAT THE GOLF COURSE HAD TWO
(2) MAINTENANCE ISSUES THAT NEEDED TO BE ADDRESSED AND REQUESTED THAT COUNCIL AMEND THE AGENDA AND APPROVE THE GOLF COURSE

TO REPAIR AND/OR REPLACE A PUMP AND A VEHICLE IN THE AMOUNT OF THREE TO FIVE THOUSAND (\$3,000 TO \$5,000) DOLLARS.

MAYOR ALEXANDER ASKED FOR A MOTION AND SECOND TO APPROVE THE AGENDA AMENDMENT REQUEST AND APPROVAL OF THE ELIZABETHTON GOLF COURSE TO REPAIR MAINTENANCE ISSUES TO A PUMP AND A VEHICLE IN THE AMOUNT OF THREE TO FIVE THOUSAND (\$3,000 TO \$5,000) DOLLARS.

MOTION BY MR. SHIPLEY, SECOND BY MR. TESTER, APPROVING THE AGENDA AMENDMENT AND APPROVAL OF THE GOLF COURSE TO REPAIR MAINTENANCE ISSUES TO A PUMP AND A VEHICLE IN THE AMOUNT OF THREE TO FIVE THOUSAND (\$3,000 TO \$5,000) DOLLARS.

PASSED BY UNANIMOUS VOICE VOTE.

CAT'S PAJAMAS MOUNTAIN BIKE RACE
CITY MANAGER KITCHENS PRESENTED AND DISCUSSED A REQUEST FOR CONSIDERATION AND ACTION BY *ALL TRAILS CYCLING*, A REGIONAL NON-PROFIT CLUB, TO HOLD A BIKE RACE ON APRIL 8, 2018 ON THE SURROUNDING BIKE TRAIL AREA LOCATED AT THE CITY'S WATERSHED AREA IN HAMPTON, TENNESSEE.

MOTION BY MR. TESTER, SECOND BY MR. FRAZIER, APPROVING THE *ALL TRAILS CYCLING* BIKE RACE EVENT ON THE SURROUNDING BIKE TRAIL AREA LOCATED AT THE CITY'S WATERSHED AREA IN HAMPTON, TENNESSEE ON SUNDAY, APRIL 8, 2018.

PASSED BY UNANIMOUS VOICE VOTE.

BBQ, BLUES & BREWS FESTIVAL
CITY MANAGER KITCHENS PRESENTED A REQUEST FOR CONSIDERATION AND ACTION ON BY THE ELIZABETHTON CARTER COUNTY COMMUNITY FOUNDATION TO HOLD A FUNDRAISING EVENT FOR THE BONNIE KATE IN THE COVERED BRIDGE PARK AREA ON SEPTEMBER 15, 2018.

AMOS BROWN, REPRESENTING THE FOUNDATION, STATED THAT THIS WAS THE SECOND ANNUAL EVENT. HE FURTHER STATED THAT THIS YEAR'S EVENT WOULD BE THE SAME AS LAST YEAR'S EXCEPT FOR THE POSSIBILITY OF ADDING WINE TO THIS YEAR'S EVENT.

CITY MANAGER KITCHENS RECOMMENDED APPROVAL OF THE EVENT BY COUNCIL IN ORDER FOR THE FOUNDATION TO OBTAIN A SPECIAL EVENT PERMIT FOR ALCOHOL FROM THE STATE OF TENNESSEE.

MOTION BY MR. BIRCHFIELD, SECOND BY MR. FRAZIER, APPROVING THE *BBQ, BLUES AND BREWS FESTIVAL* FUNDRAISING EVENT REQUEST BY THE ELIZABETHTON CARTER COUNTY COMMUNITY FOUNDATION FOR THE BONNIE KATE RESTORATION PROJECT TO BE HELD ON SATURDAY, SEPTEMBER 15, 2018 IN THE COVERED BRIDGE PARK.

PASSED BY UNANIMOUS VOICE VOTE.

MILLIGAN COLLEGE CYCLING EVENT
CITY MANAGER KITCHENS PRESENTED AND DISCUSSED A REQUEST BY MILLIGAN COLLEGE FOR CONSIDERATION AND ACTION ON APPROVAL TO HOLD A BIKE CYCLING EVENT AND BLOCK DESIGNATED STREETS AND HAVE POLICE ASSISTANCE FOR TRAFFIC CONTROL IN DOWNTOWN ELIZABETHTON ON SUNDAY, MARCH 25, 2018.

MOTION BY MR. SHIPLEY, SECOND BY MR. TREADWAY, APPROVING THE MILLIGAN COLLEGE CYCLING EVENT ON DESIGNATED DOWNTOWN STREETS ON SUNDAY, MARCH 25, 2018 WITH THE ELIZABETHTON POLICE DEPARTMENT'S ASSISTANCE FOR TRAFFIC CONTROL.

PASSED BY UNANIMOUS VOICE VOTE.

BATTLE AT THE BRIDGE
CITY MANAGER KITCHENS PRESENTED A REQUEST FOR CONSIDERATION
AND ACTION TO REQUEST DESIGNATED STREET CLOSURE ALONG
ELK AVENUE FROM RIVERSIDE DRIVE TO MAIN STREETS TO HOLD
AN INAUGURAL *BATTLE OF THE BANDS* EVENT BY THE PARKS & REC
DEPARTMENT AT THE COVERED BRIDGE PARK ON SATURDAY, MAY 12, 2018.

MIKE MAINS, PARKS & REC DIRECTOR, STATED THAT THE EVENT
WILL BE HELD IN THE COVERED BRIDGE PARK FROM 1:00 PM TO 6:00 PM
WITH A VARIETY OF ACTIVITIES INCLUDING FOOD TRUCKS, SKATEBOARD
AND BMX. HE STATED THAT THE BANDS WILL PERFORM ON THE STAGE
WITH THE AGE GROUP BEING FROM THIRTEEN TO NINETEEN YEARS OLD
WITH A WARDS BEING GIVEN TO WINNERS.

MOTION BY MR. FRAZIER, SECOND BY MR. SHIPLEY, APPROVING
THE *BATTLE OF THE BANDS* EVENT ON SATURDAY, MAY 12, 2018 WITH
CLOSURE OF RIVERSIDE DRIVE TO MAIN STREETS.

PASSED BY UNANIMOUS VOICE VOTE.

BOARD, COMMITTEE & COMMISSIONS
THERE WERE NO APPOINTMENTS FOR THE MONTH OF FEBRUARY.

2012 ENERGY CODE ADOPTION
CITY ATTORNEY DAY CAPTION READ AN ORDINANCE FOR
CONSIDERATION AND ACTION ON AN AMENDMENT TO THE MUNICIPAL
CODE TO ADOPT THE 2012 INTERNATIONAL ENERGY CODE TO REPLACE
THE CURRENT 2009 INTERNATIONAL ENERGY CODE.

MAYOR ALEXANDER OPENED THE MEETING FOR PUBLIC HEARING.

THERE BEING NO ONE PRESENT WISHING TO SPEAK, MAYOR
ALEXANDER CLOSED THE MEETING FOR PUBLIC HEARING.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER, APPROVING
AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF ELIZABETHTON,
TENNESSEE, 2015, AS AMENDED BY REVISING TITLE 12, CHAPTER 8,
SECTIONS 12-801 AND 12-802, TO UPDATE THE ENERGY CONSERVATION
CODE TO REMAIN COMPLIANT WITH STATE REQUIREMENTS REGARDING
BUILDING CODES, BE PASSED ON SECOND READING.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

LANDFILL ANNUAL INFLATION AMENDMENT
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR
CONSIDERATION AND ACTION ON AN ANNUAL INFLATION ADJUSTMENT
AMENDMENT TO THE LANDFILL CONTRACT IN LIEU OF PERFORMANCE BOND.

MOTION BY MR. SHIPLEY, SECOND BY MR. TREADWAY THAT, A
RESOLUTION APPROVING AND AUTHORIZING AN AMENDMENT TO THE
CONTRACT WITH THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND
CONSERVATION MADE IN LIEU OF A PERFORMANCE BOND ON THE CITY
OF ELIZABETHTON/CARTER COUNTY SANITARY LANDFILL PERMIT
NO. SNL 100000-186 ADJUSTING THE AMOUNT FROM \$2,008,671.23 TO
\$1,887,532.90, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

CLOSURE OF PORTION OF KENDRICK AVENUE
CITY ATTORNEY DAY CAPTION READ AN ORDINANCE FOR
CONSIDERATION AND ACTION ON CLOSURE OF A PORTION OF
KENDRICK AVENUE.

MOTION BY MR. CARTER, SECOND BY MR. ALEXANDER, APPROVING AN ORDINANCE UPON THE RECOMMENDATION OF THE ELIZABETHTON REGIONAL PLANNING COMMISSION PERMANENTLY CLOSING A PORTION OF KENDRICK AVENUE FROM EAST STREET ADJOINING THE PROPERTY OF CARTER COUNTY BANK, A DIVISION OF BANK OF TENNESSEE, AS SHOWN ON THE ATTACHED MAP AND HEREINAFTER DESCRIBED, BE PASSED ON FIRST READING.

ROLL CALL: BIRCHFIELD, NAY; FRAZIER, AYE; SHIPLEY, NAY; TESTER, AYE; TREADWAY, AYE; CARTER, AYE; ALEXANDER, AYE.

THE MOTION PASSED BY A VOTE OF 5-2.

PROPERTY REZONING FROM R-3 TO B-2
CITY ATTORNEY DAY CAPTION READ AN ORDINANCE FOR CONSIDERATION AND ACTION ON A PROPERTY REZONING REQUEST FROM R-3 RESIDENTIAL TO B-2 BUSINESS BEHIND 800 BROAD STREET.

MOTION BY MR. TREADWAY, SECOND BY MR. CARTER, THAT THIS IS AN ORDINANCE UPON THE RECOMMENDATION OF THE ELIZABETHTON REGIONAL PLANNING COMMISSION TO REZONE SIX (6) PARCELS OF LAND, THE SAME BEING THE PROPERTY OF CARTER COUNTY BANK, A DIVISION OF BANK OF TENNESSEE, IN THE SEVENTH (7TH) CIVIL DISTRICT OF CARTER COUNTY, TENNESSEE, WITHIN THE CORPORATE LIMITS OF THE CITY OF ELIZABETHTON, TENNESSEE, FROM DESIGNATION R-3 (HIGH DENSITY) RESIDENTIAL DISTRICT TO B-2 (ARTERIAL) BUSINESS DISTRICT BY AMENDING THE ZONING ORDINANCE OF THE CITY OF ELIZABETHTON, TENNESSEE, DATED JULY 8, 1971, AS ADOPTED AND ENACTED BY ORDINANCE NO. 7-19, AND AMENDING THE ZONING MAP DATED AUGUST, 1971, ATTACHED AND MADE A PART OF ORDINANCE NO. 7-19, BE PASSED ON FIRST READING.

ROLL CALL: BIRCHFIELD, AYE; FRAZIER, AYE; SHIPLEY, NAY; TESTER, AYE; TREADWAY, AYE; CARTER, AYE; ALEXANDER, AYE.

THE MOTION PASSED BY A VOTE OF 6-1.

PROPERTY REZONING FROM M-R TO B-2
CITY ATTORNEY DAY CAPTION READ AN ORDINANCE FOR CONSIDERATION AND ACTION ON A PROPERTY REZONING REQUEST FROM M-R TO B-2 LOCATED AT 1020 WEST G STREET.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER, THAT THIS IS AN ORDINANCE UPON THE RECOMMENDATION OF THE ELIZABETHTON REGIONAL PLANNING COMMISSION TO REZONE A REGIONAL PLANNING COMMISSION TO REZONE A PARCEL OF LAND, THE SAME BEING THE PROPERTY OF LLT PROPERTIES, LLC, IN THE SIXTH (6TH) CIVIL DISTRICT OF CARTER COUNTY, TENNESSEE, WITHIN THE CORPORATE LIMITS OF THE CITY OF ELIZABETHTON, TENNESSEE, FROM DESIGNATION M-R (MEDICAL-RESIDENTIAL) DISTRICT TO B-2 (ARTERIAL) BUSINESS DISTRICT BY AMENDING THE ZONING ORDINANCE OF THE CITY OF ELIZABETHTON, TENNESSEE, DATED JULY 8, 1971, AS ADOPTED AND ENACTED BY ORDINANCE NO. 7-19, AND AMENDING THE ZONING MAP DATED AUGUST, 1971, ATTACHED AND MADE A PART OF ORDINANCE NO. 7-19, BE PASSED ON FIRST READING.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

ASPHALT ROADWAY RESURFACING BID AND CONTRACT
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON A CONTRACT WITH SUMMERS-TAYLOR FOR ASPHALT RESURFACING ON DESIGNATED STREETS.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER THAT, A RESOLUTION ACCEPTING A BID AND AUTHORIZING THE CITY OF ELIZABETHTON, TENNESSEE, TO ENTER INTO A CONTRACT WITH

SUMMERS-TAYLOR, INC. IN THE SUM OF THREE HUNDRED TWENTY SIX THOUSAND TWO HUNDRED EIGHTEEN AND 50/100 DOLLARS (\$326,218.50) FOR ASPHALT ROADWAY RESURFACING FOR FOUR (4) STREETS IN ELIZABETHTON, SPECIFICALLY, WEST G STREET FROM CARTER BOULEVARD TO THE MARY PATTON HIGHWAY, A DISTANCE OF 7,500 FEET, SABINE STREET FROM WEST G STREET TO EDGEWOOD AVENUE, A DISTANCE OF 1,650 FEET DOE AVENUE FROM LYNN AVENUE TO WATAUGA AVENUE, A DISTANCE OF 650 FEET AND, FINALLY, E STREET FROM DOE AVENUE TO ROAN STREET, A DISTANCE OF 575 FEET. BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

IT CONSULTANT SERVICES CONTRACT

CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON A CONTRACT WITH DOE RIVER TECHNOLOGY SERVICES FOR INFORMATION TECHNOLOGY CONSULTING SERVICES.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER THAT, A RESOLUTION AUTHORIZING AND APPROVING A CONSULTING CONTRACT BETWEEN THE CITY OF ELIZABETHTON AND DOE RIVER TECHNOLOGY SERVICES, LLC, TO PROVIDE INFORMATION TECHNOLOGY (IT) CONTRACTURAL SERVICES TO THE CITY OF ELIZABETHTON UNDER A ONE (1) YEAR ANNUAL AGREEMENT FROM MARCH 1, 2018, UNTIL FEBRUARY 28, 2019, AT AN ANNUAL COST OF TWO THOUSAND SIX HUNDRED \$2,600.00) DOLLARS PER MONTH FOR TWELVE (12) MONTHS TO BE BILLED MONTHLY, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

MAX JETT TANK REPAINTING

CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON A BID AND CONTRACT AWARD FOR THE MAX JETT ROAD WATER TANK REPAINTING PROJECT.

MOTION BY MR. SHIPLEY, SECOND BY MR. TREADWAY, THAT A RESOLUTION ACCEPTING A BID FROM SCOTT L. ENTERPRISES AND AWARDDING A CONTRACT IN THE SUM OF ONE HUNDRED TWELVE THOUSAND SIX HUNDRED DOLLARS (\$112,600.00) WITH AN ADDITIONAL CONTINGENCY FUND OF SEVENTEEN THOUSAND DOLLARS (\$17,000.00) FOR A TOTAL PROJECT COST OF ONE HUNDRED TWENTY NINE THOUSAND SIX HUNDRED DOLLARS (\$129,600.00) TO PAINT THE MAX JETT WATER TANK, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

ENGINEERING AGMT & TASK ORDER NO. 1 – MILLIGAN HWY SEWER SYSTEM

CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON AN AGREEMENT WITH MATTERN & CRAIG ENGINEERING FIRM FOR ENGINEERING SERVICES AND APPROVAL OF TASK ORDER NO. 1.

MOTION BY MR. SHIPLEY, SECOND BY MR. BIRCHFIELD THAT, A RESOLUTION APPROVING AN ENGINEERING AGREEMENT WITH MATTERN & CRAIG AND TASK ORDER NO. 1 TO PREPARE A PRELIMINARY ENGINEERING REPORT REGARDING THE MILLIGAN HIGHWAY SEWER SYSTEM AT A TOTAL CONTRACT PRICE OF EIGHTEEN THOUSAND FIVE HUNDRED DOLLARS (\$18,500.00), BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

TASK ORDER NO. 2 – COVERED BRIDGE ENGINEERING REPORT

CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON TASK ORDER NO. 2 WITH MATTERN & CRAIG ENGINEERING FIRM FOR ENGINEERING SERVICES.

MOTION BY MR. BIRCHFIELD, SECOND BY MR. SHIPLEY THAT, A RESOLUTION APPROVING TASK ORDER NO. 2 PURSUANT TO THE GENERAL AGREEMENT WITH MATTERN & CRAIG TO PROVIDE AN ENGINEERING REPORT FOR REPAIRS TO THE HISTORIC COVERED BRIDGE IN ELIZABETHTON, TENNESSEE, AT A COST OF TWENTY FIVE THOUSAND TWO HUNDRED DOLLARS (\$25,200.00), BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

TWINS MGMT AGREEMENT

CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON A ONE YEAR MANAGEMENT AGREEMENT WITH THE MINNESOTA TWINS BASEBALL ORGANIZATION FOR THE 2018 APPALACHIAN LEAGUE BASEBALL SEASON.

MOTION BY MR. BIRCHFIELD, SECOND BY MR. FRAZIER THAT, A RESOLUTION APPROVING THE MANAGEMENT AGREEMENT WITH THE MINNESOTA TWINS BASEBALL CLUB, THE ELIZABETHTON TWINS AND THE CITY OF ELIZABETHTON TO EXTEND THE MINNESOTA TWINS' AFFILIATION WITH THE ELIZABETHTON TWINS THROUGH THE 2018 BASEBALL SEASON SUBJECT TO THE MINNESOTA TWINS ACCEPTANCE AND AGREEMENT THAT THE FIELD LIGHTS AND VISITING CLUBHOUSE AT JOE O'BRIEN FIELD CURRENTLY COMPLY WITH ALL ROOKIE ADVANCED PBA STANDARDS FOR EXISTING FACILITIES, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

AGENDA AMENDMENT – LETTER TO MINNESOTA TWINS

MAYOR ALEXANDER REQUESTED A MOTION AND SECOND TO AMEND THE AGENDA TO APPROVE THAT A LETTER BE SENT TO THE MINNESOTA TWINS ORGANIZATION FOR A RESPONSE BY THE TWINS BY FEBRUARY 28, 2018 AS TO WHETHER OR NOT THE TWINS ARE GOING TO PARTNER WITH THE CITY ON THE JOE O'BRIEN FIELD RENOVATION PROJECT.

MOTION BY MR. TREADWAY, SECOND BY MR. BIRCHFIELD, APPROVING THE MAYOR'S REQUEST FOR A LETTER TO BE WRITTEN TO THE MINNESOTA TWINS ORGANIZATION REQUESTING AN ANSWER OF PARTNERSHIP WITH THE CITY OF ELIZABETHTON REGARDING THE JOE O'BRIEN FIELD RENOVATION PROJECT BY FEBRUARY 28, 2018.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

RECORDS RETENTION SCHEDULE

CITY ATTORNEY DAY CAPTION READ AN ORDINANCE FOR CONSIDERATION AND ACTION ON AN UPDATE TO THE RECORDS RETENTION SCHEDULE FOR THE CITY OF ELIZABETHTON.

MOTION BY MR. SHIPLEY, SECOND BY MR. CARTER, APPROVING AN ORDINANCE TO AMEND THE ELIZABETHTON MUNICIPAL CODE, 2015, AS AMENDED, BY REVISING TITLE 1, CHAPTER 3, ENTITLED "RECORD RETENTION SCHEDULE" TO ADOPT A NEW SECTION 1-301 TO UPDATE THE CITY OF ELIZABETHTON'S RECORD RETENTION SCHEDULE, BE PASSED ON FIRST READING.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

CDBG APPLICATION

CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON AN APPLICATION FOR A CDBG GRANT FOR WATER LINE REHABILITATION.

MOTION BY MR. FRAZIER, SECOND BY MR. BIRCHFIELD THAT, A RESOLUTION AUTHORIZING THE CITY OF ELIZABETHTON TO MAKE AN

APPLICATION AND SIGN THE NECESSARY GRANT DOCUMENTS TO MAKE APPLICATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) IN THE AMOUNT OF FIVE HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$525,000.00) FOR WATER LINE IMPROVEMENTS IN THE CITY OF ELIZABETHTON, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

PURCHASES, EXPENSES & BIDS
PURCHASING DIRECTOR GREG WORKMAN REQUESTED APPROVAL OF PURCHASES, EXPENSES & BIDS IN THE TOTAL AMOUNT OF \$500,818.58.

MOTION BY MR. SHIPLEY, SECOND BY MR. CARTER, APPROVING PURCHASES: (a) GASOLINE FOR CITY GARAGE; \$16,511.25 (b) TRAFFIC SIGNAL CONTROLLERS – ENGINEERING, \$22,750.00 EXPENSES: (a) TREE TRIMMING - BED - \$22,738.83. BIDS: (a) BIDS WERE UNDER NEW BUSINESS: ASPHALT RESURFACING – STREET/SANITATION, \$326,218.50; WATER TANK REPAINTING MAX JETT – WATER RESOURCES, \$112,600.00; ALL FROM THE RECOMMENDED SOURCES NOT TO EXCEED \$500,818.58.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

THERE BEING NO OTHER BUSINESS TO COME BEFORE COUNCIL, MAYOR ALEXANDER DECLARED THE MEETING ADJOURNED.


CITY CLERK


MAYOR