



# CITY OF ELIZABETHTON

## Building Department

### Home Occupation Application

Name of Business: \_\_\_\_\_

Applicant's Name and Address: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Property ID: \_\_\_\_\_ Tax Map \_\_\_\_\_ Group \_\_\_\_\_ Parcel \_\_\_\_\_

#### Location Information:

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

A home occupation is defined in Chapter 3 of the Elizabethton Tennessee Zoning and Land Use Control Ordinance as: Any occupation or profession conducted on the premises of any occupied residence, and only engaged in by the residents thereof. Such a business may only be conducted in accordance with Section 14-301-(3) of this Chapter, and provided a home occupation permit has been issued.

#### Criteria:

Please check Yes or No below.

- |                              |                             |  |
|------------------------------|-----------------------------|--|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | A home occupation fee has been submitted with the application?   |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | A business license has been paid for or applied for?   |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | The business will not use more than 25% of the gross floor area or 500 sq. ft., whichever amount is less, for the home occupation including the storage of any related materials or products?  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | No person other than a permanent resident of the dwelling unit will be employed at the site of the home occupation?  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | No more than two occupations will be within the dwelling unit?   |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | No goods or services of any kind will be sold or transferred to a customer, consumer or client on the premises of the home occupation excluding facsimile machine, telephone, and Internet or postal transactions.   |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Products or materials will not be visible from the outdoors?   |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | No related activity will be permitted outdoors on the property?  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | No signage advertising or indicating the presence of the home occupation will be displayed?  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Advertisement for the home occupation that is placed in any media (newspaper, magazine, telephone directory, radio, television, online, etc) will not contain the address or indicate the location of the home occupation?   |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | There will not be a significant increase in the use of utilities such as water, sewer, gas, garbage, or electricity that would indicate the usage of the property other than the use for residential purpose?  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Deliveries to the premises will be consistent with the intent and purpose of maintaining the residential character of the neighborhood and will not exceed two business deliveries per day?  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | No equipment or process used in the home occupation shall create noise, vibration, glare, smoke, fumes, odors, or electrical interference detectable to the normal senses beyond the property lines of the lot, or if within a multi-family structure, beyond the property lines of the lot, or if within a multi-family structure, beyond the confines of the individual dwelling unit? In case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio, television, or electronic receivers off the premises, or causes fluctuations in line voltage off the premises? |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Instruction of students shall be limited to not more than three persons at a time and not more than fifteen (15) students in a 24 hour period?   |

