CITY OF ELIZABETHTON

City Manager's Office

Public Access Cable Channel Content Submission/Update Form

All content submission must be made through the Office of the City Manager, 136 South Sycamore St.

Submissions must be made a minimum of three weeks prior to the requested start date.

Date: _____ Department: _____

Request Start Date: _____ Requested End Date: _____

Type of Submission: ☐ New Content ☐ Updated Content (Indicate in text which page(s) are being updated.)

Additional Media (Digital Pictures or Photographs) Included? ☐ Yes ☐ No

Text to be displayed on page(s):
(Remember that this will be displayed on a television, so the text needs to be fairly short or will be divided into several pages.)

_____

_____

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_____

Person submitting request: _____

Contact telephone #: _____

Submissions will be displayed as close to the Requested Start Date as possible. If you do not submit images with your submission, we'll select a background image from those available on the AlphaGen system. There are quite a few, so don't feel like you have to provide images – they're optional.

Remember that updates to the channel will be on a periodic basis, so you need to plan your submissions in advance. The current point of contact for the Government Access Channel is the Office of the City Manager, 136 South Sycamore St., Elizabethton, Tennessee 37643. The telephone number of the Office of the City Manager is: 423-542-1507.