



CITY OF ELIZABETHTON
Department of Planning & Development
Historic Zoning Appropriateness Application

APPLICATION MUST BE FILLED OUT COMPLETELY. INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED. APPLICATION MUST BE SUBMITTED TWENTY-ONE (21) CALENDAR DAYS BEFORE THE MEETING IN WHICH IT IS TO BE REVIEWED.

APPLICATION DATE: ____/____/____ TYPE: [] PRELIMINARY [] FINAL

PROPERTY ADDRESS: _____

OWNER'S NAME: _____ TELEPHONE: _____

APPLICANT'S NAME: _____ TELEPHONE: _____

APPLICANT'S ADDRESS: _____

RELATION OF APPLICANT TO OWNER (ATTORNEY, CONTRACTOR, REALTOR, ETC.): _____

PLEASE DESCRIBE PROPOSED WORK AS COMPLETELY AS POSSIBLE. ATTACH ANY INFORMATION THAT WILL HELP MAKE YOUR APPLICATION CLEAR (PHOTOGRAPHS, DRAWINGS, MAPS, SAMPLES, ETC.). SPECIFIC DIMENSIONS MUST BE GIVEN FOR ANY EXTERIOR CHANGES AND/OR ALTERATIONS. THE COMMISSION MAY ALSO REQUIRE PHOTOGRAPHS, SITE PLANS, ELEVATIONS, COLOR SWATCHES, MATERIAL SAMPLES, MANUFACTURER'S LITERATURE, AND ANY OTHER DOCUMENTATION DEEMED NECESSARY.

Four horizontal lines for providing details on proposed work.

THE FOLLOWING INFORMATION IS AVAILABLE FREE OF CHARGE. CONTACT THE CITY DIRECTOR PLANNING AND DEVELOPMENT OFFICE AT 423-542-1508 TO REQUEST COPIES.

- COPY OF THE HISTORIC ZONING COMMISSION'S BUILDING STANDARDS AND GUIDELINES FOR THE OVERLAY.
• A COPY OF THE HISTORIC ZONING COMMISSION'S POLICIES AND PROCEDURES.
• A COPY OF THE HISTORIC ZONING PROVISIONS OF THE ZONING ORDINANCE OF THE CITY OF ELIZABETHTON.
• PERSONAL CONSULTATION WITH THE CITY DIRECTOR PLANNING AND DEVELOPMENT AND BUILDING INSPECTOR.

I UNDERSTAND THAT AFTER OBTAINING A CERTIFICATE OF APPROPRIATENESS FROM THE HISTORIC ZONING COMMISSION, I MUST OBTAIN A BUILDING PERMIT WHICH MUST BE POSTED IN PUBLIC VIEW WHILE THE WORK IS IN PROGRESS.

I / WE DO HEREBY ATTEST BY MY/OUR SIGNATURE(S) BELOW THE FOREGOING APPLICATION IS COMPLETE AND ACCURATE AND IS TO BE HEARD BY THE HISTORIC ZONING COMMISSION OF THE CITY OF ELIZABETHTON IN A PUBLIC MEETING.

PROPERTY OWNER'S SIGNATURE DATE

APPLICANT SIGNATURE (IF DIFFERENT THAN OWNER) DATE



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Historic Zoning Appropriateness Application Directions

Once application is complete, you may turn it into the Director of Planning and Development (423-542-1508) for approval and further instructions.

If you would like a copy of the Historic Zoning Commission's Building Standards and Guidelines, please visit our website and click on *Forms and Documents*.